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UNCLAS KINGSTON 001782

SIPDIS

STATE FOR HR/CDA/ML - OMS

E.O. 12958: N/A

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SUBJECT: KINGSTON NOMINATES ROBIN GOERTZ FOR OFFICE
MANAGEMENT SPECIALIST (OMS) CONFERENCE OCTOBER 3-7, 2005.

REF: SECSTATE 132382

1. Post is pleased to nominate OMS Robin W. Goertz (FP-6) to attend the Department's Worldwide Office Management Specialist Conference to be held October 3-7, 2005 in Washington (Reftel). A second-tour OMS, Ms. Goertz works in the Political/Economic Section and ably supports the Front Office as necessary.
2. Ms. Goertz, a consummate professional, is a skilled and committed OMS whose initiative, creative problem solving and team spirit have markedly improved office efficiency. She goes out of her way to support the Mission at large, whether during preparations for hurricanes or through her active involvement in community activities. She keenly follows OMS issues and shares pertinent information from the OMS website and ListServe with colleagues at Post. Ms. Goertz possesses a good grasp of U.S. policy priorities in Jamaica, which reinforces her effectiveness and increases her value to the Pol/Econ Section. If selected, Ms. Goertz would bring innovative, field-tested ideas to the Conference, and Post is certain that her considerable communication- and interpersonal skills would make her a valuable contributor to discussions at the conference as well.
3. In sum, Robin Goertz is an unfailingly positive and genuinely accomplished employee, and her attendance at the OMS conference would benefit her professionally, while also contributing to the conference. Post would also benefit, as Ms. Goertz would share her experiences with colleagues upon her return to Post.
4. Post notes that a check of our records indicates that Embassy Kingston has never had an employee selected to attend the OMS conference. Ms. Goertz would be an excellent first.

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